



Newsletter 1

Friday, 07 September 2018

Dear Parents and Carers,

Thank you all so much for your support in settling the children quickly; they have come into school very sensibly and classrooms are already quiet and purposeful places, which is wonderful to see. Our youngest pupils too have had a great start to their Roundwood Primary journeys and already look very at home in the Foundation Stage!

The installation of the KSI play equipment is now complete and late next week the grounds team will arrive to lay the rubber mulch flooring, weather permitting. I hope that the children will be able to use the area during the week beginning the 17th of September. Rest assured KS2 have not missed out on all the excitement, as their two new basketball hoops were installed yesterday and have already been put to good use! These were purchased with monies from the Sports Premium and the generous donations of last academic year's Year 6 parents – I am sure you will agree they are a wonderful resource for the school and will further enhance opportunities for pupils to be physically active during break and lunch times.



Please check the rest of the newsletter below for some reminders and information including Safeguarding updates for volunteers, as well as details about who to contact to discuss issues about your child and key diary dates for the term.

I wish you all a relaxing weekend – there will certainly be some tired children coming home at the end of their first few days back at school and plenty of sleep is needed before we all tackle five days next week – teachers included!

Kind regards,
Suzanne Webb

Safeguarding

In addition to their Senior roles as the Assistant Headteachers in school, both Mrs Brennan and Mrs Down are the Deputy Designated Senior Leaders for Child Protection and in the event that Ms Webb, the

Designated Senior Person Responsible for Child Protection, is unavailable, it is they who should be spoken to regarding any Child Protection concerns.

Safeguarding updates for volunteers

Safeguarding workshops for school volunteers (i.e. only those who hold a current DBS check) are taking place later this month. The sessions will be run on the following dates:

Thursday 27th September 2018 8:45-9:15am

Friday 28th September 2:15-2:45pm

Collection and Drop Off Policy

Thank you to all those parents who have returned forms detailing the names of other adults that are permitted to collect their children (such as Nannies / Au Pairs and Grandparents) as detailed in the Collection and Drop off Policy which was circulated at the start of the week. It is attached to this Newsletter for those of you who may have missed it previously. Please can we ask that all forms are returned to school as soon as possible but definitely by Wednesday 11th September.

Acceptable User Agreements

You will today have received an email regarding Acceptable User Agreements as part of the school's E-Safety policy and practice. The school's policy has been revised following the introduction of GDPR regulations. Please ensure you read and sign the relevant sections of the form.

Visiting the School

Please come to the main reception and speak to Mrs Attenborough(our new full time school administrator) or another member of the staff team. There is a buzzer to the left of the door. (The Jousters/Lettings bells should only be rung when wishing to alert a member of staff from either of these activities before or after school). Due the nature of work in schools, there may not be someone always at the reception desk so please be patient if your ring of the buzzer is not responded to straight away.

All visitors must sign the Visitors' Book and wear a visitor badge. Please make note of the Visitor Acceptable User agreement inside the Visitor Book. The use of mobile phones is not permitted in school and members of staff will challenge anyone seen with their phone. This is not meant to cause offence but is part of our safeguarding practice and your co-operation is appreciated.

The internal porch has a security door, which must only be operated by a member of staff. Children should not be encouraged to open it and nor should the green 'exit' button be used to open the main school door by an adult who is waiting in the internal porch. This is for the safety and security of both children and staff.

Parking

Please ensure you park respectfully when dropping off or picking up your child. We were hoping the road markings would be repainted over the summer but sadly, this has not taken place. Under no circumstances should parents be parking on the yellow 'zig zag' lines – the entrance to school is narrow and at peak times buses are, at times, forced to mount the pavement due to inconsiderate parking, putting everyone's safety at risk.

We are lucky enough to have a Road Crossing Patrol – please do ensure you cross with Mrs Ford who is positioned to the right of the main entrance (as you look at it).

Safeguarding is a shared responsibility. Thank you in anticipation of your co-operation.

Harvest Festival

As last year, Harvest donations will be made to St Albans and District Food bank, details of ideal donations are listed on the flier attached – please note all donations should be of non-perishable goods. We would like to receive donations on Wednesday 10th October when the children will be taking part in a Harvest assembly. Thank you in anticipation of your support.

Communication

At Roundwood Primary we recognise the importance of effective communication to ensure everyone involved with your child is kept informed and up to date and we are constantly striving to improve the ways in which we communicate with you.

Should you have any queries about your child, their class teacher is the person with whom you should make contact in the first instance. Each Phase or Age Phase, as outlined below, is led by a member of staff who is part of the school's leadership and management team and contact may be made with them in the event you would like further clarification on any issue that has arisen.

Foundation Stage – Phase Leader Victoria Down			
Owls	Swallows	Chaffinches	Robins
Mrs Tracey Dallow Mrs Sue Jarvis	Miss Helen Champion	Mrs Victoria Down (MTW) Mrs Sarah Percival (ThF)	Miss Lisa O'Connor
Key Stage One – Phase Leader Heather Brennan			
C1	C 1/2	C2	
Miss Laura Fricker	Miss Katherine Wooster	Mrs Heather Brennan	
Key Stage Two – Phase Leader Miss Hannah Smith			
Lower Key Stage Two – Age Phase Co-ordinator Mrs Sophie Crowley			
C3	C3/4	C4	
Mrs Holly Wakeman	Mrs Sarah Hayward-Surry Ms Suzanne Webb (2 afternoons)	Mrs Jo Glass (MT) Mrs Sophie Crowley (WThF)	
Upper Key Stage Two – Age Phase Co-ordinator Miss Hannah Smith			
C5	C56	C6	
Mrs Laura Stevenson	Mr Stuart Barker	Miss Hannah Smith	

If I have a concern, who should I contact?

Step 1	Step 2	Step 3	Step 4
Class Teacher	Phase or Age Phase leader	Assistant Headteacher	Headteacher
	FS: Mrs Down KSI: Mrs Brennan LKS2: Mrs Crowley UKS2: Miss Smith	Mrs Down Mrs Brennan	Ms Webb
All staff are contactable via the school office: admin@roundwoodprimary.herts.sch.uk			

Diary dates

Autumn Term	
20/9	Stanborough Lakes trip Years 5 and 6
21/9	Stanborough Lakes trip Years 3 and 4
27/9	Safeguarding update for volunteers 8:45-9:15am
28/9	Safeguarding update for volunteers 2:15-2:45pm
6/10	Choir performing Carmina Burana 7pm Sandpit Theatre St Albans
11/10	Roundwood's Got Talent
15/10	Van Cols – Individual / Family photographs
16/10	KSI History Day
23/10	Parent Consultations 3:30-5 6-8
25/10	Parent Consultations 3:30-5 6-8
HALF TERM (29 th October – 2 nd November)	
5/11	INSET – School Closed
9/11	Nasal spray flu vaccinations
12/11	Anti-Bullying Week
20/11	Young Shakespeare Company Macbeth Workshop Years 5 and 6
27/11	Year 6 Health Checks

30/11	Roundwood Park Closed – packed lunches for all
5/12	Rotary Carol Concert (evening)
6/12	3-3:30pm Open Session
7/12	8:15-8:45am Open Session
11/12	9:15am Foundation Stage Nativity (please note there is only one performance)
12/12	9:15am KSI Christmas Play
13/12	5pm KSI Christmas Play
18/12	School Christmas Lunch
19/12	End of Term

After School Art Club information:

Dear Parents and Carers,

I hope that you all have had a lovely summer.


So it is back to school and I wish all the children a great week ahead.

Just a little reminder that the new art project at Roundwood starts next week 14th Friday, September (3.10-4.10) – it is a 6 week project - £60.

September – October Art Project 2018

“Animal farm”

Inspiration: Albrecht Dürer
Content: drawing animals
Medium: dry pastels and coloured pencils



Albrecht Dürer, Young Hare (detail), 1502

In this project, the children are going to draw farm animals. We are going to look at how Albrecht Dürer, a Renaissance artist, famous for his engravings, prints and watercolours of animals, worked and try to emulate him.

To book a place please visit the website <https://www.myafterschoolartclub.com/art-project>

Do not hesitate to contact me by email at welcome@myafterschoolartclub.com or by phone on 07 581 185 965 should you have any questions.

Kind regards,

Nathalie

MY after school **ART** club

07 581 185 965

www.myafterschoolartclub.com