Remote Learning Policy

Specific Aim

- To outline our approach for pupils that will not be attending school, either as a result of government guidance, a bubble closure or in the event of a full closure.

Whom is the policy applicable to?

Every child is expected to attend school from September 2020. In line with government guidance, pupils, staff and families should self-isolate if they display any of the following symptoms:

    o A continuous, dry cough
    o A high temperature
    o A loss of, or change to, their sense of smell or taste
    o Have had access to a test and this has returned a positive result for Covid-19

This policy is intended to outline expectations for national, local or partial school lockdown.

Remote learning for individual pupils self-isolating

In the event of individual children needing to self-isolate we will issue home learning covering the English and Maths curriculum relevant to their year group. We will use resources from Oak Academy, Purple Mash and White Rose or other high quality professionally produced or teacher produced resources. Teachers will be teaching throughout the school day and undertaking other in-school duties and supervisions. A primary class teacher's role is far more than teaching lessons. If children are in school, teachers will be supervising them at other times than in lessons, providing social and emotional support to individuals, liaising with colleagues and outside professionals to support individual children, contacting parents and planning, preparing and assessing learning.

Home learning will be sent via email within 24 hours of the school being notified of the absence although we understand that children may not be well enough to apply themselves to school work if they are self-isolating. Remote learning will not be provided if children are absent through short term illness or absent without authorisation.

Remote learning for a bubble closure or in the event of full closure

We will provide links to appropriate remote learning for pupils that are not able to attend school so that no-one need fall behind. The governors and senior leadership team at Roundwood Primary School are fully aware that these are exceptional times. This is a rapidly changing and uncertain situation and we are responding and adapting in accordance with that. Remote Learning is not, and cannot be, as good as the real experience in a primary school setting. The school experience includes so many more, often intangible experiences, than purely the academic learning. There is a significant difference between lecturing and primary phase teaching. Please do not compare the provision being made in universities and in secondary schools.

We will provide meaningful learning tasks which are directly linked to the year group curriculum and age related levels. Those children who are not ill with Covid-19 are expected to complete all tasks to the best of their ability and return the work as requested so that their learning is not further impacted by COVID related absence.

Each family is unique and because of this, should approach home learning in way which suits their individual needs. We realise that the circumstances that cause our school to close will affect families in a number of ways. In our planning and expectations, we are aware of the need for flexibility from all sides:

- Parents may be trying to work from home so access to technology as a family may be limited;
- Parents may have two or more children trying to access technology and need to prioritise the needs of young people studying towards GCSE/A Level accreditation;
- Teachers may be trying to manage their home situation and the learning of their own children;
- Systems may not always function as they should.

The following provides details of what the children will be expected to complete at home for the duration of any closure. Thank you to all parents who filled in our technology audit in June 2020. We are reassured that most families will be able to access home learning on a PC, laptop or Chromebook and we will be ready to distribute our school lap tops to those families that have identified themselves.

In the event of a lockdown we will action the plans below:

EYFS

Nursery Home Learning Plans will be uploaded to Purple Mash. Each week children will be set:
- 5 activities linked to the areas of learning
- 5 listening/Phonic activities
- Optional activities linked to the topic of the term
- 1 story time

Work can be submitted via the home learning [class] email address.

Reception children will bring home a resource pack to support their learning. Home Learning Plans will be uploaded to Purple Mash. Each week children will be set:
- 2-3 English lessons
- 5 Phonics lessons
- 2-3 Maths lessons
- 1 Topic lesson
- 1 Physical activity
- 1 PSHE lesson

Work can be submitted via the home learning email address. Children may also be set work on Mini Mash and will have access to e-books on Phonics Bug, to encourage your child to read to you on a daily basis. All logins and details will be sent prior to any lockdown.

KS1

Home Learning Plans will be uploaded to Purple Mash to be accessed by parents and then shared with children. KS1 children will be set work on Purple Mash and MyMaths (Year Two only), both interactive home learning programmes. They will be set one English, one Maths and one other task a day and will be able to submit work. A selection of these lessons will have a pre-recorded teacher input lesson start. Your child may need support with the follow up work, as they would in the classroom. We will continue to keep in touch through emails, phone calls, feedback and messages via Purple Mash. They will also have a phonics lesson from the DFE to access each day. They can also access Spelling Shed to practise their spellings. We will set them books to read and respond to on Purple Mash and Bug Club but would encourage you to access a range of real books at home. They will also bring home an exercise book that they can use to record their work. These books will need to return to school with your child for verbal feedback with their teacher. All children will be able to communicate with their teacher via Purple Mash by either typing or recording a message. Teachers can feedback in a similar way.

KS2

Home Learning tasks will be set on Google classroom and may come in a variety of formats, for example, word documents, PDFs, video files. Each child has been given their login details and there is a Google Classroom user guide available on the school website. Children have been introduced to the platform during their computing lessons but may still require some assistance in the early days. Children will be set one English, one Maths and either a science or task from another subject (e.g. Art or Geography) a day. A selection of these lessons will have a pre-recorded teacher input lesson start. Each task will outline the steps that will enable your child to be successful and to work as independently as possible, but your child may need support as they would in the classroom. Any learning queries can be posted directly onto Google Classroom (and can be viewed by both the teacher and other students). This means that teachers can resolve any issues as soon as they arise. Children will receive weekly feedback via Google Classroom on any work submitted. This may require your child to revisit their learning and respond to feedback provided by their teacher.

Communication

Home Learning can be submitted to the Home Learning email or via Google Classrooms and Purple Mash FS and KS1 teachers will check in with their class by phone once every 2 weeks and KS2 class teachers will organise a weekly Google Meet.

Parents can email their child's class teacher if they have a specific query via their teacher's home learning email address.
oak@roundwoodprimary.herts.sch.uk
maple@roundwoodprimary.herts.sch.uk
willow@roundwoodprimary.herts.sch.uk
class1@roundwoodprimary.herts.sch.uk
class12@roundwoodprimary.herts.sch.uk
class2@roundwoodprimary.herts.sch.uk
class3@roundwoodprimary.herts.sch.uk
class34@roundwoodprimary.herts.sch.uk
class4@roundwoodprimary.herts.sch.uk
class5@roundwoodprimary.herts.sch.uk
class56@roundwoodprimary.herts.sch.uk
class6@roundwoodprimary.herts.sch.uk

Teacher Expectations

Teachers will plan lessons that are relevant to the curriculum focus for that year group and endeavour to supply resources to support tasks for home learners. The teaching will not be 'Live', but will be posted in a timely manner to allow children to access it at a time convenient to them at home, as many children would not have access to an 'exclusive use' device at given times.   Work for the week in English, Maths and other subjects will be uploaded directly on to Google Classroom(KS2) or Purple Mash (FS and KS1) for all pupils for the start of the school day.

- FS and KS1 will provide planning sheets, containing all website links needed to access home learning resources along with clear information about the learning for that week. This will include reference to daily tasks for relevant subjects
- Links to daily English lessons – a mixture of 'Purple Mash', Oak Academy and Google Classroom
- Links to daily Maths lessons – these will be a mixture of 'MyMaths', Oak Academy, White Rose and Google Classroom
- All materials to accompany lessons will be available on Google Classroom or Purple Mash and completed work can be submitted to the class teacher via Google Classroom, Purple Mash or the class home learning email address. Teachers will respond promptly, within reason, to requests for support from families at home via home learning email.
- Should a staff member require support with the use of technology, it is their responsibility to seek this support in school and Senior Leaders will ensure that they receive support promptly.

Remote teaching for staff who are self-isolating
Teaching staff are required to self-isolate if they show symptoms outlined at the start of this policy or they have been told to shield and/or have received a letter to confirm this. If a member of staff is required to self-isolate, they are expected to:
- Follow normal reporting procedure for planned absence.
- Following contact with school, the school business manager, may set up a referral to Occupational Health to support that individual.
- It is expected that staff get tested. Should a staff member be tested, it is expected, as per national guidance, to share the result of this test with school so that appropriate plans can be made.
- Whilst self-isolating, and if able to do so, non-teaching staff will be given an individual project to work on which is line with whole school improvement priorities or asked to support with the online learning provision for their year group. These projects will be communicated by the Senior Leadership Team and will be allocated on a case-by-case basis.
- If unwell themselves, teachers will be covered by another staff member for the sharing of activities. Communication and planning during this time will not be undertaken until the teacher is fit to work.

Family (pupil/parent/guardian) role

- Where possible, it is beneficial for young people to maintain a regular and familiar routine. Roundwood Primary School would recommend that each 'school day' maintains structure.
- Should anything be unclear in the work that is set, parents can communicate with class teachers via the class home learning email address or Google Classroom.
- We would encourage parents to support their children's work, by viewing the work set together, and then making appropriate plans to complete the work. This can include finding an appropriate place to work and, to the best of their ability, supporting pupils with work encouraging them to work with good levels of concentration.
- Every effort will be made by staff to ensure that work is set by the start of each school day on appropriate platforms but school cannot guarantee that the chosen platforms will work on all devices. Should accessing work be an issue, parents should contact school promptly and alternative solutions will be made available (e.g. paper copies of work, loan of iPads etc.). These will be discussed on case-to-case basis.

Online Safety

This continues to be of paramount importance. Online safety concerns should still be reported to the school's Safeguarding Leads: Mrs Hooft, Mrs Brennan or Mrs Kraushaar.

 The following websites offer useful support:
- Childline - for support
- UK Safer Internet Centre - to report and remove harmful online content
- CEOP - for advice on making a report about online abuse

In addition, the following sites are an excellent source of advice and information:

- Internet matters - for support for parents and carers to keep their children safe online
- London Grid for Learning - for support for parents and carers to keep their children safe online
- Net-aware - for support for parents and careers from the NSPCC
- Parent info - for support for parents and carers to keep their children safe online
- Thinkuknow - for advice from the National Crime Agency to stay safe online
- UK Safer Internet Centre - advice for parents and carers